



AERO & AUTO
STUD SPECIALISTS, INC.

ESTABLISHED: 1960

FED ID; 38-2482625

DUNS# 005394754

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AS9100 Supplier Terms & Conditions Agreement

General: As a supplier to Aero & Auto Stud Specialists, Inc. herein referred to as A&A Inc., it is understood that when accepting our purchase orders, your organization agrees to meet the following stipulations.

- 1) Where required on the A&A Inc. Purchase Orders, its suppliers must use A&A Inc.'s customer approved special process sources
- 2) A&A Inc. is to be contacted (by the supplier) in the event of nonconforming product/material. Arrangements for the approval of supplier nonconforming product/material must be as directed by an A&A Inc. Customer Service Engineer (CSE)
- 3) Furthermore, the supplier is required to notify A&A, Inc. of any changes to a product and/or process and to obtain approval from an authorized A&A Inc. Customer Service Engineer (CSE) when applicable
- 4) A&A Inc., their customers and regulatory authorities retain the right of access to all supplier facilities involved in the aerospace order and to all applicable records.
- 5) The AS9100 standard requires that all applicable customer/regulatory/AS9100 requirements for the supplier to flow-down to sub-tier suppliers (includes requirements in the purchasing documents and key characteristics where required). However, A&A Inc. does not allow its aerospace suppliers to subcontract any product or process to a sub-tier supplier without A&A Inc.'s expressed written consent.
- 6) A&A Inc. performs inspection activities to ensure that purchased product meets purchase requirements. They may include:
 - a. Receiving inspections (of supplier products/services/documents) may be / are performed by a designated employee. A&A Inc. verifies the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and /or industry specifications or by other means. When necessary A&A Inc. may inspect or audit at the supplier's facility
 - b. Furthermore, products are inspected to ensure they meet requirements (dimensions, etc.) and the results are recorded (as appropriate). All special processes (anodizing, heat treat, etc.) where the compliance cannot be verified by inspections will require a Certificate of Conformity.
- 7) When appropriate, A&A Inc. may delegate the inspection authority to one of its approved suppliers. A&A Inc. will communicate the inspection requirements (including approved monitoring and measurement equipment/methods) and A&A Inc. will maintain a record of those approved to carry out such inspections.
- 8) When A&A Inc. or its customer intends to perform verification at the supplier's premises, A&A Inc. will first state the intended verification arrangements and the method of product release. This information will be communicated on the A&A Inc. Purchase Order or via another acceptable purchasing arrangement.
- 9) Where specified in the contract, the A&A Inc. customer or customer's representative will be afforded the right to verify at the supplier's premises and A&A Inc.'s premises that subcontracted product conforms to specified requirements. Verification by the customer is not used by A&A Inc. as evidence of effective control of quality by

the supplier and shall not absolve A&A Inc. or its supplier of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection by the customer

- 10) To prevent the purchase of counterfeit or suspect/unapproved products and to ensure product identification and traceability (and for other reasons), A&A Inc. will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and / or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on A&A Inc.'s Purchase Order or may otherwise be communicated to the supplier.
- 11) Records are available for review by customers and regulatory authorities in accordance with contract or regulatory requirements.
- 12) A&A Inc. expects 100% on time delivery. If the agreed upon delivery cannot be met, the appropriate A&A Inc. Customer Service Engineer (CSE) must be notified in advance. If A&A Inc. annual supplier evaluation identifies a supplier with any one time delivery rate of 80% or less a corrective action can be used.
- 13) A&A Inc. requires that products provided by its Approved Suppliers be correct and free of defect per the supplied Purchase Order. If A&A Inc. annual supplier evaluation identifies a supplier with a scrap/rework rate that exceeds 10% of their A&A Inc. work orders; a corrective action can be issued.
- 14) A&A Inc. may also require specific actions where timely and / or effective corrective actions to a supplier issues(s) are not achieved. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the supplier from A&A Inc.'s Approved Supplier List, and / or legal action.